

Admission Procedure:

- ◆ Click the Enquiry [Button](#) to fill the online enquiry form with the following details
- ◆ School office will communicate with you to fix the entrance exam date.
- ◆ Syllabus copy of entrance test will be sent to you.
- ◆ Visit school by 10 am as per the appointment date and write entrance test.
- ◆ Based on the result of entrance test, provision admission will be granted.
- ◆ Filling of Application and the submitting following documents.
 - Aadhaar card of the Student and Parents
 - Student Photos(4 no)
 - Mark card of the Previous Class
 - Transfer Certificate / Birth Certificate

Important Information

PAYMENT OF FEES

Term Fees should be paid in advance as per the following schedule:-

->1st April to 30th April - For the 1st Term Fee

-> 1st September to 30th September - For the 2nd Term Fee

TRANSPORTATION:

- ◆ School bus will stop only at the designated points
- ◆ Buses will not wait for latecomers
- ◆ Students should not discard trash inside or outside the bus
- ◆ No one should board/leave the bus till it makes a complete stop
- ◆ When the bus is in motion, no part of the body should be taken out by the commuters.
- ◆ Any sort of unruly behavior inside the bus will amount to strict disciplinary action.

WITHDRAWAL:

- ◆ A calendar months' notice in writing must be given before the end of the academic year requesting for the issue of Transfer Certificate
- ◆ In case of mid-term withdrawal/admission, fee charged shall be of the full amount to be paid for the year.
- ◆ School academic year - 1st week of April to 31st March

VISITING HOURS

- ◆ Principal:
- ◆ Monday / Wednesday / Friday: 4:00pm to 5:00pm
- ◆ Saturday: 12:00 noon to 1:00 pm

Parents are requested to take prior appointment from the school office to meet the principal.

Academic Coordinator / Teachers

- ◆ Monday to Friday: 4:15 pm to 5:00 pm
- ◆ Saturday: 3:00 pm to 4:00 pm

Parents Teacher Meeting are scheduled on the second and last Saturday of every month from 10:00 am to 1:00 pm, if it not a calendar holiday. In case of any charges, a notice will be sent to parents.